

# Declaration of Intent to Repair

**This form is required**—by completing this form, you verify your intent to repair the damage to your home.  
To avoid delays, please make sure all fields on this form are completed before you submit it.

Loan Number: \_\_\_\_\_  
Name(s) of Borrower(s): \_\_\_\_\_  
Email Address: \_\_\_\_\_  
Preferred Phone Number: \_\_\_\_\_  
Property Address: \_\_\_\_\_  
(Street, city, state and zip code)

Amount of claim check: \$ \_\_\_\_\_  
Cause of damage/loss: \_\_\_\_\_  
\_\_\_\_\_

Are you occupying the property during repairs? (check one)       Yes       No  
If no, please provide your current address: \_\_\_\_\_  
(Street, city, state and zip code)

I/We hereby certify that the insurance claim funds in the amount listed above will be used to repair/restore the property to as good a condition or better than prior to the damage, that all repairs will be made in a timely manner and that no material or labor liens will occur as a result of the labor performed or the materials used.

I/We understand that if a licensed contractor is performing the repairs, he/she must be fully licensed and insured and verification of such will be required.

Signature of Borrowers:

\_\_\_\_\_  
Borrower

\_\_\_\_\_  
Date

\_\_\_\_\_  
Coborrower

\_\_\_\_\_  
Date

## WE ALSO REQUIRE:

- The claim check endorsed by all parties
- A copy of the estimate of damages from the adjuster
- A copy of the signed contract for repairs
- A copy of the contractor's license
- A copy of the contractor's liability insurance
- A signed W9 from the contractor
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**Return to:**  
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